

SOUTH DISTRICT PATROL

Applicant Information Sheet

1. COMPLETING YOUR APPLICATION:

- a) The application should be complete and accurate before signing. Incomplete applications cannot be accepted.
- b) Read the job announcement carefully for minimum requirements and any required documents.
- c) Although not required, you may want to submit a resume with your application.
- d) Applications must be completed by the applicant in his or her writing unless typed.

2. MINIMUM SELECTION REQUIREMENTS are listed in the job announcement.

- a) Your application will be accepted only if it clearly shows you meet the requirements. The information you provide will determine your eligibility and is subject to verification.
- b) You must be at least 18 years of age at the time of appointment unless otherwise specified in the job announcement (21 years of age if applying for a position that requires the carrying of a firearm although state law allows a license at the age of 18 years old). The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual over age 40.

3. APPLICATION DEADLINE:

- a) If the job announcement has a closing date, submit the application and all required information as listed on the job announcement by the specified deadline. **POSTMARKS WILL NOT BE ACCEPTED. LATE APPLICATIONS WILL NOT BE ACCEPTED.**
- b) Applications for positions designated "Apply in Person" must be filed in person at the address given. Filing may be closed without notice.
- c) Applications must be returned to the address listed in section 6 of this page.

4. CHANGE OF NAME OR ADDRESS should be reported in writing immediately to the department to which you submitted your application. Include your former name and/or address, as well as your new name and/or address and the title(s) of the job for which you have applied.

5. EQUAL EMPLOYMENT OPPORTUNITY/NON-DISCRIMINATION POLICY:

- a) It is the policy of South District Patrol to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation or disability.
- b) If you require material in an alternate format or are an individual requesting reasonable accommodation(s) in the hiring process for a physical or mental disability, please contact the South District Patrol as listed on the job announcement. The provision of reasonable accommodation may be subject to verification of disability as allowable with state and federal law. All disability-related information will remain confidential.

6. Any questions regarding this application, job announcement, or the hiring process for this position; please contact:

SOUTH DISTRICT PATROL
ORANGE COUNTY REGIONAL OFFICE
1740 E. GARRY AVE STE 111
SANTA ANA, CA 92705-5842
(877) 796-6500
info@southdistrictpatrol.com



SOUTH DISTRICT PATROL



EMPLOYMENT / PROMOTIONAL APPLICATION

All applications must be typed or neatly printed in black or blue ink. Illegible or incomplete applications will not be accepted. Original applications must be submitted. Copies or facsimiles will NOT be accepted.

Form with fields for 1a. ANNOUNCEMENT NUMBER, 1b. JOB TITLE/POSITION, 2. NAME (Last, First, M.I.), 3. ADDRESS (No PO Boxes) (Number, Street, Apt), 3a. City, State, ZIP Code, 3b. HOME PHONE, 3c. CELL PHONE, 3d. EMAIL ADDRESS, and OFFICE USE ONLY section (Date Received, Permits Verified By, Reviewed By, Disposition, Disposition Note).

4. Applicants must be at least 18 years of age at the time of filing or 21 years of age if applying for a position that requires the carrying of a firearm or otherwise designated. Do you meet the requirement for the position you're applying? YES NO

5. To qualify for employment with South District Patrol, you must be a U.S. Citizen or be eligible to work in the United States legally. Are you a U.S. Citizen or legally authorized to work in the United States of America? YES NO

6. Have you ever been an employee or current employee of South District Patrol? YES NO If "YES", please complete the following information:

Employee Number, Payroll Title/Rank, Employment Status (Permanent (Part-time/Full-time) Temporary)

7. LICENSING INFORMATION. Some positions require that state licenses or permits be obtained to work in certain positions. List any of the requested permits or licenses you have even if it does not pertain to the position to which you're applying. All licenses and permits will be verified prior to approval of this application. You can verify your BSIS issued cards at www.bsis.ca.gov.

Table with columns: License Permit Title, License/Permit Number, Date Issued, Expiration Date, Note/Other Information. Rows include Guard Registration Card, Exposed Firearm Permit, Baton Permit, Tear Gas/Pepper Spray, Driver License (required for patrol positions).

8. For Positions requiring a Guard Registration Card: a) Was your Guard Registration Card issued before July 1, 2004? b) If your Guard Registration Card was issued after July 1, 2004, do you have proof of the required 32 hours of additional training... c) If you do not have a current Guard Registration Card, are you willing to undergo training to obtain one before an appointment for the position you are applying is made?

9. Indicate what days and shifts you are available to work (Example: Monday 5pm-5am, Tuesday 7pm-3am, etc.)

10. Do you speak any languages other than English? Declined to answer No Yes (list):

11. How did you hear about this position? (check all that apply) Newspaper Ad Employee (name) Job Announcement Internet Search Website CaJOBS Other:

CERTIFICATION OF APPLICANT: I certify that the statements made in this application and on any attachments included are true and complete to the best of my knowledge. I understand that and false statements or material facts or omissions may subject me to disqualification or dismissal. I also understand that this application does not establish an employee/employer relationship and is not a contract for employment.

Print Name Signature Date

A company of the Public Safety and Investigations Corporation An Equal Opportunity Employer